**Training on Biohazards in Shared Spaces**

All BSL2 (or higher) lab spaces that are shared by 2 or more PIs using different biohazardous agents, who are not co-PIs or co-investigators on an approved IBC protocol(s), must conduct a joint “Biohazards Awareness and Training” session for all the personnel working in the space.

The training must be presented by each PI or delegate, outlining the agents, and risks associated with the agents used for their specific research, covering at a minimum the topics listed on the following page. New employees should be trained as soon as possible after hire. The IBC recommends repeating the training annually. If you need assistance with these training sessions please contact the Biosafety Office at 801-581-9325 or ehs@biosafety.utah.edu.

All attendees at the training session(s) must sign a sign-in sheet that identifies the trainer(s) and agent(s) discussed: a template is included below. Please edit the template as applicable. Submit the sign-in sheet to ehs@biosafety.utah.edu.

|  |  |  |
| --- | --- | --- |
| **TRAINING TOPIC** | **INFORMATION SOURCE** | **TRAINER INITIALS** |
| **Hazardous Agent(s) Used in the Lab** |  |  |
| Specific hazards of agents; Modes of transmission Signs and symptoms of exposure | Dr. X’s Biosafety Manual orLaboratory-specific SOPS |  |
| Risks to Individuals who are immunocompromised Recommend consultation with healthcare provider |  |  |
| Medical Surveillance Measurement of antibody titers Vaccination | Dr. X’s IBC ProtocolContact Biosafety Office |  |
|  |  |  |
| **Personal Protective Equipment** |  |  |
| PPE that will be worn when someone is working in the BSL-2 laboratory, as applicable: Lab coat (type) Gloves (type): double gloving Closed toed shoes and long pants Other | Dr. X’s Biosafety Manual orLaboratory-specific SOPS |  |
|  |  |  |
| **Emergency Response** |  |  |
| Spill Procedures:Notification of other workersCheck Spill Cleanup Procedures on wall or SOPsAbsorb, use disinfectant, wipe and repeatType of DisinfectantBroken glass or other sharps handled with forceps, tongs, broom, dust pan Deny entry of unauthorized personnel Call EHS, if necessary | Dr. X’s Biosafety Manual orLaboratory-specific SOPS |  |
| Incident response and reportingReport to PI and Lab ManagerReport to Biosafety officeGo to Redwood Clinic or ER for treatmentComplete EHS Incident Report SubmissionComplete and submit Employee First Report of Injury (E-1) form.Report Near Misses to Supervisor and EHS | Dr. X’s Biosafety Manual orLaboratory-specific SOPSEHS Website |  |

**SIGNATURE PAGE**

**I have been provided information on the biohazards being used in other areas of the lab and had a chance to ask questions concerning the agents/material being used.**

**Name of Trainer:**

**Agent:**

|  |  |  |  |
| --- | --- | --- | --- |
| **PRINT NAME****uNID** | **SIGN NAME** | **DATE** | **Name of Your PI/Supervisor** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Copy sheet for each agent discussed